



Participant Guide Acknowledgment SFY25

Participant Site Name and Address:	Participant ID #:
------------------------------------	-------------------

Quality First is a voluntary program supporting child care and preschool programs across Arizona to improve the quality of early learning provided for children birth to age 5. The Quality First Participant Guide provides a central source of information about the policies and guidelines that support your participation in Quality First. The purpose of the Guide is to assist you in understanding your responsibilities as a participant along with the roles and functions of the supports available to your program. Included with your Guide are resource documents that will provide you with additional guidance as you participate in Quality First. The information contained in the Guide is updated annually. As a participant, it is your responsibility to review and agree to the policies and procedures described in the Guide annually. If you have any questions related to the policies or procedures described in the Guide, please consult with your Quality First coordinator or coach, or contact the Quality First team at 602.771.5000 or QualityFirst@FirstThingsFirst.org.

I, _____, acknowledge that I have received a copy of the SFY25 Quality First Participant Guide. I understand that this Participant Guide and the policies described within it replace any prior editions I have received.

PLEASE READ AND INITIAL EACH ACKNOWLEDGMENT BELOW:

- I have read, understand, and agree to the policies contained in the SFY25 Quality First Participant Guide.
- I understand policies are subject to change and may be updated during the fiscal year. I may access policy updates on the Extranet's Quality First Dashboard.
- I understand participation in Quality First is voluntary and I may elect to decline participation at any time.
- I understand that before I gain access to Quality First funds, I must review and agree to the terms contained in the Quality Improvement Funds Agreement or Staff Recognition Funds Agreement, as applicable.
- I have had the opportunity to ask questions about the Policies and Procedures contained in the SFY25 Participant Guide.

Participant Name

Participant Signature

Date